

## Lawrence Retirement Board Meeting Minutes

Tuesday, Feb 26<sup>th</sup> 2019

The Lawrence Retirement Board held its regular monthly meeting on Tuesday, February 26, 2019. Members Bateman, Loughlin, Ceballos and Cuddy were present. Gina Rizzo was absent due to illness. The meeting was called to order at 8:34 AM.

The Board to elect a chairman- Ramona Ceballos made a motion to table this item until there is a full board present. Bill Bateman will serve as Acting Chairman in the interim. Tom Cuddy seconded the motion. All were in favor. 4-0

An application for superannuation has been received from **Marilyn Santos**, a 59 year old café worker at the Lawrence Public Schools. If approved, Mrs. Santos will retire on 3/1/2019 under an option C allowance in the yearly amount of \$3,958.92. Tom Cuddy made a motion to approve the superannuation of Marilyn Santos. Ramona Ceballos seconded the motion. All were in favor. 4-0

An application for superannuation has been received from **William Fortier**, a 66 year old electrician at the Lawrence Housing Authority with 36 years and 5 months service. If approved, Mr. Fortier will retire on 4-30-19 under an option C allowance in the yearly amount of \$ 61,930.80. Tom Cuddy made a motion to approve the superannuation of William Fortier. Kevin Loughlin seconded the motion. All were in favor. 4-0

An application for superannuation has been received from **Kathleen Axford**, a 56 year old former para with the Lawrence Public Schools with 25 years and 11 months service. If approved, Ms. Axford will retire on 2-28-19 under an option B allowance in the yearly amount of \$ 15,461.04. Tom Cuddy made a motion to approve the superannuation of Kathleen Axford. Kevin Loughlin seconded the motion. All were in favor. 4-0

An application for superannuation has been received from **Raine Prive**, a 58 year old custodian at the Gr. Lawrence Technical High School with 18 years and 1 month service. If approved, Mr. Prive will retire on 3/3/19 under an option B allowance in the yearly amount of \$ 20,142.48. Ramona Ceballos made a motion to approve the superannuation of Raine Prive. Tom Cuddy seconded the motion. All were in favor. 4-0

An application for superannuation has been received from **Susan Martin**, a 55 year old café worker with 12 years and one month service. If approved, Mrs. Martin will retire on 2/20/19 under an option C allowance in the yearly amount of \$ 5,005.80. Tom Cuddy made a motion to approve the superannuation of Susan Martin. Kevin Loughlin seconded the motion. All were in favor. 4-0

An application for superannuation has been received from **Pamela Sherman**, a 55 year old traffic officer in the Police Dept with 17 years and 2 months service. If approved,

Ms. Sherman will receive an annual option B allowance in the amount of \$ 10,639.00. May 18<sup>th</sup> 2019 is retirement date. Tom Cuddy made a motion to approve the superannuation of Pamela Sherman. Kevin Loughlin seconded the motion. All were in favor. 4-0

**New Business:**

Lease extension 06/01/2019-05/31/2022 – Lawrence Bergman from Lupoli Companies submitted a new lease extension for the term from June 1, 2019 to May 31, 2022, with the stipulations: the rent will remain the same until 2020, we will receive one month of free rent, and the rent increase of 2% will begin in June of 2020. Michael Sacco has reviewed the terms, and has no issues with language. Tom Cuddy made a motion to approve the lease extension as presented. Kevin Loughlin seconded the motion. All were in favor. 4-0

**Public Hearing-** Tom Cuddy made a motion to open the meeting to a public hearing pursuant to 840 CMR 14.02© for Board Travel and Credit Card Supplemental Regulations. Ramona Ceballos seconded the motion. All were in favor. 4-0

It has come to the Board's attention during the PERAC audit that Lawrence does not have an approved regulation on file with PERAC in regards to travel and credit card use. Language for the regulations were drafted, and approved at a duly noted board meeting in 2002 and amended, however, PERAC does not have record of it ever being approved. Attorney Sacco felt it was in the best interest of the Board to update the drafted language and make it current so that the Board can obtain an approved regulation. The Board reviewed the documents. There were no people to speak for the public hearing. Tom Cuddy made a motion to approve the drafted regulations and submit them to PERAC for approval. Ramona Ceballos seconded the motion. All were in favor 4-0. Copies are attached.

Tom Cuddy made a motion to close the public hearing. Ramona Ceballos seconded the motion. All were in favor. 4-0

Election for First Elected Member to the LRB- Kevin Loughlin's term expires on July 2, 2019. Tom Cuddy made a motion to nominate Christine Adames as the Election Official. Kevin Loughlin seconded the motion. All were in favor. 4-0 The Board was given a time table with dates in compliance with CMR 840. Tom Cuddy made a motion to approve the submitted timeline. Kevin Loughlin seconded the motion. All were in favor. 4-0. Copy is attached.

**Tabled Items:** M. Verville- recev'd physician statement, will review case in March.

**New Members:**

Victor Cepeda	SCH	Paraprofessional	1
Kellieann Connolly	SCH	BBE	1
Genevieve Cote	SCH	Paraprofessional	1
Nicholas Morris	SCH	Custodian	1
Judith Rivera	SCH	Cafeteria Worker	1
Antoinette Rodriguez	SCH	Paraprofessional	1
Yoselia Santos	SCH	Paraprofessional	1
Juan Arroyo	CTY	HMEO	1
Felipe Castillo	CTY	Cemetery Maintenance Worker	1
David Houle	CTY	Building Inspector	1
Lucianny Rondon Rodriguez	CTY	Personnel Aide	1
Ginette Aponte	SCH	Cafeteria Worker	1
Yalisa Castro	SCH	Crisis Paraprofessional	1
Jason Fielding	SCH	Crisis Paraprofessional	1
Angelica Negron	SCH	Paraprofessional	1
Bielka Salazar	SCH	Paraprofessional	1
Hennesis Ulloa	SCH	Paraprofessional	1
Marisell Vera- Maldonado	SCH	Speech Pathology Assistant	1

Ramona Ceballos made a motion to approve the new members as submitted. Kevin Loughlin seconded the motion. All were in favor. 4-0

**Refunds:**

Damaris Baillargeon	School	Paraprofessional	\$ 21,535.77
Amarillis Rivera	School	Head Cook	\$ 46,378.00
Miguel A. Rivera	School	Custodian	\$ 34,961.36

Tom Cuddy made a motion to approve the refunds as submitted. Kevin Loughlin seconded the motion. All were in favor. 4-0

**Monthly Expenses:**

Warrant # 5 Voucher # 56-58	\$ 1,402.63
Warrant # 6 Voucher # 59-63	\$ 5,569.63
Warrant # 7 Voucher # 64-97	\$ 697,217.55
Warrant # 9 Retiree End Checks	\$ 16,790.75

Tom Cuddy made a motion to approve the monthly expenses as submitted. Kevin Loughlin seconded the motion. All were in favor. 4-0

**Monthly Retirement Payroll Dated February 28<sup>th</sup>, 2019**  
**Void**

**\$ 2,179,373.25**  
**\$ 2,866.75**

Kevin Loughlin made a motion to approve the Feb 28<sup>th</sup> pension payroll as submitted. Tom Cuddy seconded the motion. All were in favor. 4-0

Tom Cuddy made a motion to approve the January 29<sup>th</sup>, 2019 Lawrence Retirement Board minutes as submitted. Kevin Loughlin seconded the motion. All were in favor. 4-0

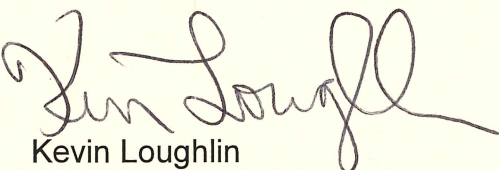
Copies of the bank statements, cash books and investment reports are available for Board review. The 2018 Annual Statement was present for review and signed by each Board member and will be submitted to PERAC.

The next Retirement Board meeting will be held on Friday, March 22, 2019, at 8:30 AM.

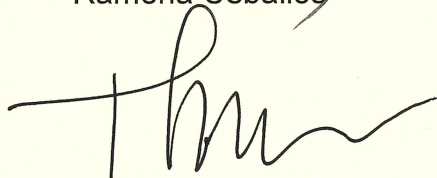
Tom Cuddy made a motion to adjourn at 9:11 AM, seconded by Ramona Ceballos. All were in favor. 4-0

  
William Bateman, Acting Chairman

  
Diane Cockroft  
Executive Director

  
Kevin Loughlin

  
Ramona Ceballos

  
Thomas Cuddy