

Lawrence Retirement Board Minutes

January 30th, 2018

The Lawrence Retirement Board held its regular monthly meeting on Tuesday, Jan 30th, 2018. Chairman Bateman was present with Attorney Sacco and members Loughlin, Cuddy and Rizzo. Ramona Ceballos was absent. The meeting was called to order at 8:42 AM

An application for superannuation has been received from **Norma Matar**, a 55 year old Lahey school café worker with 18 years and 4 months service. If approved, Ms. Matar will receive an annual option B allowance in the amount of \$5,926.80. Feb 2, 2018 retirement date. Gina Rizzo made a motion to approve the superannuation of Ms. Matar. Kevin Loughlin seconded the motion. All were in favor. 4-0

An application for superannuation has been received from **Kirk Scanlon**, a 58 year old fire lieutenant with 32 years of service. If approved, Mr. Scanlon will receive an annual option C allowance in the amount of \$57,021.12. Feb 4th retirement date. Gina Rizzo made a motion to approve the superannuation of Mr. Scanlon. Kevin Loughlin seconded the motion. All were in favor. 4-0

An application for superannuation has been received from **Linda Terrio**, a 65 year old School para with 28 years and 1 month service. If approved, Mrs. Terrio will receive an annual option B allowance in the amount of \$ 20,287.68. Gina Rizzo made a motion to approve the superannuation of Ms. Terrio. Kevin Loughlin seconded the motion. All were in favor. 4-0

An application for superannuation has been received from **Steven Johnson**, a 55 year old school security guard with 18 years and 8 months of service. If approved, Mr. Johnson will retire on 3/21/18 under an option B allowance in the yearly amount of \$ 11,705.28. Gina Rizzo made a motion to approve the superannuation of Mr. Johnson. Kevin Loughlin seconded the motion. All were in favor. 4-0

An application for superannuation has been received from **Gregory Arvanitis**, a 55 year old former bldg. inspector with 16 years and 1 month service. If approved, Mr. Arvanitis will receive an annual option B allowance in the amount of \$ 14,001.60. (1/31/18 Ret date) Gina Rizzo made a motion to approve the superannuation of Mr. Arvanitis. Kevin Loughlin seconded the motion. All were in favor. 4-0

An application for superannuation has been received from **Lori Kinsman**, a 63 year old LPN at the Lawrence Public Schools with 25 years' service. If approved, Mrs. Kinsman will receive an annual option B allowance in the amount of \$ 25,549.44. (2/1/18 Ret date) Gina Rizzo made a motion to approve the superannuation of Ms. Kinsman. Kevin Loughlin seconded the motion. All were in favor. 4-0

An application for superannuation has been received from **Neil Perocchi**, a 62 year old Patrolman with 31 years and 5 months service. If approved, Mr. Perocchi will receive an annual option C allowance in the amount of \$ 46,481.40. (2/2/18 Ret date) Gina Rizzo made a motion to approve the superannuation of Mr. Perocchi. Kevin Loughlin seconded the motion. All were in favor. 4-0

An application for superannuation has been received from **Regina Youngclaus**, a 66 year old para at the school dept with 15 years and 3 months service. If approved, Mrs. Youngclaus will receive an annual option B allowance in the amount of 11,871.60 (2-28-18 ret date) Gina Rizzo made a motion to approve the superannuation of Ms. Youngclaus. Kevin Loughlin seconded the motion. All were in favor. 4-0

The widow, Marion, of **Charles Donovan** wishes to apply for an accidental death benefit. Her husband Charles Donovan died in November 2017. Wife Marian had physician send a letter regarding disability and treatment. Tom Cuddy made a motion to approve the accidental death benefit for Mrs. Donovan. Gina Rizzo seconded the motion. All were in favor. 4-0

The widow, Lorraine, of **Joseph L.W. Gagnon** wishes to apply for an accidental death benefit. Her husband Joseph died on December 12, 2017. Death certificate and letter from physician pending. Gina Rizzo made a motion to table pending receipt of the physician letter. Kevin Loughlin seconded the motion. All were in favor. 4-0

Gregory Morris, DPW Laborer would like to purchase his prior City of Lawrence Service. Mr. Morris has two different time periods eligible for purchase. Mr. Morris was a full time temporary Laborer from 05/18/2006 – 12/18/2006. At this time he did not contribute to our system. Purchasing this time would entitle him to 7 months of creditable service at a cost of \$3,577.75. The City Payroll Department verified the amounts. Mr. Morris also worked full time as a laborer and a contributing member of our system from 12/13/2006 - 06/30/2010. He subsequently refunded his account in 2010. If approved, purchasing this time would entitle him to 3 years and 5 months of creditable service at a cost of \$18,264.17. Kevin Loughlin made a motion to approve the makeup payment of Mr. Morris. Tom Cuddy seconded the motion. All were in favor. 4-0

Tom Cuddy made a motion to enter into executive session at 9:00 AM, seconded by Gina Rizzo. Vote taken: Bateman;yes, Loughlin;yes, Cuddy;yes, Rizzo;yes 4-0

An application for Ordinary Disability retirement has been received from **Kathleen Romano**, an ROTC instructor at the School department. Attorney Sacco conducted an evidentiary hearing in executive session.

A motion was made by Gina Rizzo to come out of executive session at 9:53 AM, seconded by Kevin Loughlin. Vote taken: Bateman;yes, Loughlin;yes, Cuddy;yes, Rizzo;yes. 4-0

New Business:

RFP for Legal Services Contract- current contract expires 12/31/18. Gina Rizzo made a motion to table this item and review RFP language & set timeline dates for the Feb retirement board meeting. Kevin Loughlin seconded the motion. All were in favor. 4-0

COLA- Gina Rizzo made a motion to consider a COLA vote on the March retirement board meeting, notify all parties. Kevin Loughlin seconded the motion. All were in favor. 4-0

Tabled Items: Michael Richard-LHA- has applied for superannuation, will be on Feb agenda.

RFP for Independent Financial Auditing Services- issued 1/16/18, deadline to apply was 1/30/2018 at 3:00 PM- applicants list provided to board. The Board received 3 RFP responses by the deadline, will be invited to the Feb meeting for 30 minute interviews. (20 for presentation, 10 for Q & A. Powers & Sullivan 9-9:30, Melanson Heath 9:30-10, O'Connor & Drew 10-10:30. Tom Cuddy made a motion to send invites for Feb meeting. Gina Rizzo seconded motion. All were in favor. 4-0

New Members:

Jonathan Cruz	SCH	BBE	1
Anne Marie Fana	SCH	Crisis Aide	1
Maria Gadea	SCH	Cafeteria Worker	1
Nazarena Mejia	SCH	Cafeteria Worker	1
Christina Bourque	GLVTHS	Cafeteria Worker	1
Ana Levy	CTY	City Councilor	1
Patrick Timmons	LHA	Custodian	1
Pavel Payano	CTY	City Councilor	1
Allan Zapata	CTY	Library Assistant	1
Alicia Antonelli	SCH	Paraprofessional	1
Leandrew Berrio	SCH	Paraprofessional	1
Martha DeLeon	SCH	Interpreter	1
Erika Lynch	SCH	Paraprofessional	1
Cristhiam Ramos	SCH	Cafeteria Worker	1

Kevin Loughlin made a motion to approve the new members as submitted. Tom Cuddy seconded the motion. All were in favor. 4-0

Refunds:

Nilka I. Alvarez-Rodriguez	City	Councilor	\$	5,424.99
Kelsey Coughlin	School	Aide	\$	247.06
Scott Caron	City	DPW Laborer	\$	56,151.31
Ruber E. Santana	School	Food Services	\$	292.28
Ana Genao	School	Café Worker	\$	4,433.67

Kevin Loughlin made a motion to approve the refunds as submitted. Tom Cuddy seconded the motion. All were in favor. 4-0

Monthly Expenses:

Warrant # 1 Voucher # 1	\$	51,700.25
Warrant # 2 Voucher # 2-7	\$	1,768.48
Warrant # 3 Voucher # 8-11	\$	1,503.17
Warrant # 4 Voucher # 12-44	\$	417,080.72
Warrant # 5 Retiree End Checks	\$	14,639.91

Kevin Loughlin made a motion to approve the monthly expenses as submitted. Tom Cuddy seconded the motion. All were in favor. 4-0

Monthly Retirement Payroll Dated January 31, 2018 \$ 2,075,617.08

Kevin Loughlin made a motion to approve the Jan monthly pension payroll. Tom Cuddy seconded the motion. All were in favor. 4-0

Tom Cuddy made a motion to approve the December 21st retirement board meeting minutes as submitted. Kevin Loughlin seconded the motion. All were in favor. 4-0

The Feb retirement board meeting will be held on Feb 27, 2018 at 8:30 AM

The March retirement board meeting will be held on March 29th at 9:30 AM.


Being no further business, Gina Rizzo made a motion to adjourn at 10:31 AM, seconded by Kevin Loughlin, all were in favor. 4-0


William Bateman, Chairman


Diane Cockroft, Exec. Director


Gina Rizzo


Kevin Loughlin


Thomas Cuddy