

## Lawrence Retirement Board Meeting Minutes

October 26<sup>th</sup>, 2022 at 8:30 am

Meeting called to order at 8:31

Members, Cuddy, Cockroft, Wilson and Wright were present. Member Ceballos was remote.

### **New Business:**

An application for superannuation has been received from **John Fornesi** a 57-year-old Patrolman with 33 years and 4 months of service. If approved, member will retire on November 26<sup>th</sup>, 2022 under an annual Option C allowance in the approximate amount of \$ 60,702.12.

*Diane Cockroft made a motion to approve the superannuation retirement of John Fornesi. Motion was seconded by Sheryl Wright. All were in favor 5-0*

An application for superannuation has been received from **Keith Hamelin** a 62-year-old Public Property Painter with 37 years and 3 months of service. If approved, member will retire on November 24<sup>th</sup>, 2022 under an annual Option B allowance in the approximate amount of \$ 45,238.68.

*Diane Cockroft made a motion to approve the superannuation retirement of Keith Hamelin. Motion was seconded by Sheryl Wright. All were in favor 5-0*

An application for superannuation has been received from **Carlos Morel** a 69-year-old School Custodian with 10 years and 3 months of service. If approved, member will retire on December 17<sup>th</sup>, 2022 under an annual Option A allowance in the approximate amount of \$ 10,994.64.

*Diane Cockroft made a motion to approve the superannuation retirement of Carlos Morel. Motion was seconded by Sheryl Wright. All were in favor 5-0*

An application for superannuation has been received from **Briggid Reyes** a 67-year-old School Cafeteria Worker with 20 years and 3 months of service. If approved, member will retire on December 24<sup>th</sup>, 2022 under an annual Option B allowance in the approximate amount of \$ 13,123.08.

*Diane Cockroft made a motion to approve the superannuation retirement of Briggid Reyes. Motion was seconded by Sheryl Wright. All were in favor 5-0*

An application for superannuation has been received from **Joseph Maloney** a 61-year-old Firefighter with 33 years and 1 month of service. \* Please note, Mr. Maloney rescinded his

initial application to retire on 9/20/2022. If approved, member will retire on October 21<sup>st</sup>, 2022 under an annual Option C allowance in the approximate amount of \$ 60,031.44.

*Diane Cockroft made a motion to approve the superannuation retirement of Joseph Maloney. Motion was seconded by Sheryl Wright. All were in favor 5-0*

An application for superannuation has been received from **Ana Camargo** a 58-year-old Planning and Development, Housing Manager with 21 years of service. If approved, member will retire on November 5<sup>th</sup>, 2022 under an annual Option B allowance in the approximate amount of \$ 25,314.48.

*Diane Cockroft made a motion to approve the superannuation retirement of Ana Camargo. Motion was seconded by Sheryl Wright. All were in favor 5-0*

**Annette Guzman**, LPS Clerk would like to purchase her prior part time City of Lawrence Clerk service. If allowed, member would have to contribute \$3,440.38 for 6 months (part time prorated) service from 11/05/1993-06/29/1994. Records were obtained via MUNIS and the LPS payroll department.

*Diane Cockroft made a motion to approve the make-up payment request for Annette Guzman. Motion was seconded by Sheryl Wright. All were in favor 5-0*

**Briana Gilbert**, LRB Administrative Assistant would like to purchase her prior Reading Public School part time paraprofessional service. If allowed, member would have to contribute \$3,886.44 for 1 year and 8 months (part time prorated) service from 10/24/2016-03/13/2020. Reading will not assume liability since she was not a contributing member. Records were obtained via the Reading Public School Department.

*Diane Cockroft made a motion to approve the make-up payment request and accept liability for Briana Gilbert. Motion was seconded by Sheryl Wright. All were in favor 5-0*

#### Cola Base Increase - Discussion on Funding Schedule for FY24

Executive Director, Gina Rizzo asked the board if they would like KMS to revise the recently approved FY24 funding schedule to include the recently approved COLA Base Increase. On October 4<sup>th</sup>, the Lawrence City Council approved the COLA base increase from 12K-14K. The Budget and Finance Director and Council are aware of the cost of increasing the COLA since we provided them with the breakdown from KMS. Not including this cost in the funding schedule now, may be detrimental to the retirement fund.

*Sheryl Wright made a motion to ask Linda Bournival of KMS to rework the numbers on our current funding schedule to include the 14k COLA base increase in FY2024. Motion was seconded by Diane Cockroft. All were in favor 5-0*

**Briana Gilbert**, Administrative Assistant – 6 month review

Executive Director Gina Rizzo supplied the board with a staff performance review form. Director Rizzo reminded the board that upon hiring Ms. Gilbert, the board agreed on a 6 month review to discuss potentially increasing the salary. Director Rizzo explained that when creating the job description, we were unsure of the duties we would be giving Briana and that her position of Administrative Assistant has morphed into more of a Member Specialist position with more duties. Her performance and duties warrants an increase in the salary.

*Robert Wilson made a motion to revise Briana's position and bring the salary up to 60K. Motion was seconded by Sheryl Wright. Roll Call Cuddy-abstain, Wilson-yes, Ceballos-yes, Cockroft-yes. Motion carries, 4-1*

Ramona Ceballos entered the meeting in person.

**Tabled Items:**

**Coughlin** DALA appeal

**Wood** – CRAB appeal

**New Members:**

| Name | UNIT | Dept or Position | Group |
|------|------|------------------|-------|
|------|------|------------------|-------|

See Attached

*Diane Cockroft made a motion to approve the new members as submitted. Motion was seconded by Sheryl Wright. All were in favor 5-0*

**Refunds:**

|                |     |                       |             |
|----------------|-----|-----------------------|-------------|
| Eric Rodriguez | CTY | HMEO                  | \$3,510.61  |
| Johnny Santana | SCH | Custodian             | \$35,279.05 |
| Whitney Beck   | SCH | Paraprofessional      | \$3,725.05  |
| Kianna Medina  | SCH | Engagement Specialist | \$5,081.84  |
| Winnie Medrano | POL | Police Officer        | \$28,852.83 |
| Esteban Gomez  | SCH | Paraprofessional      | \$1,175.77  |

*Diane Cockroft made a motion to approve the refunds as submitted. Motion was seconded by Sheryl Wright. All were in favor 5-0*

**Monthly Expenses:**

|                    |                   |               |
|--------------------|-------------------|---------------|
| Warrant # 19       | Voucher # 324-346 | \$ 422,612.23 |
| Retiree End Checks |                   | \$ 16,191.47  |

*Diane Cockroft made a motion to approve the monthly expenses as submitted. Motion was seconded by Sheryl Wright. All were in favor 5-0*

|  |                        |
|--|------------------------|
| <b>Monthly pension payroll for October 31<sup>st</sup>, 2022</b> | <b>\$ 2,432,353.36</b> |
| <b>VOIDS</b>   | <b>\$ 5,437.60</b>     |

*Diane Cockroft made a motion to approve the monthly pension payroll and voids as submitted. Motion was seconded by Sheryl Wright. All were in favor 5-0*

Approval of the September 28<sup>th</sup>, 2022 regular session retirement board minutes as submitted.

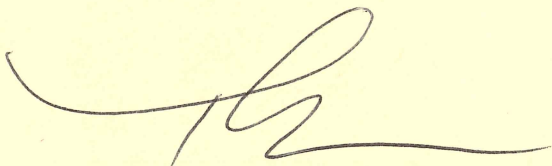
*Diane Cockroft made a motion to approve the September 28<sup>th</sup> regular session retirement board minutes as submitted. Motion was seconded by Sheryl Wright. All were in favor 5-0*

Copies of bank statements, cashbooks and investment reports were available for review. Warrants and vouchers were present for approval and review.

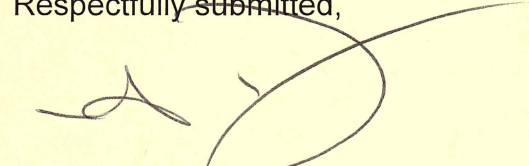
The next scheduled regular monthly board meeting will be held on Wednesday, November 30<sup>th</sup>, 2022 at 8:30 AM.

*Being no further business, Diane Cockroft made a motion to adjourn at 8:57 AM, seconded by Sheryl Wright. All were in favor. 5-0*

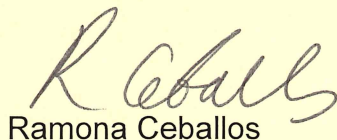
Respectfully submitted,



Thomas Cuddy, Chairman



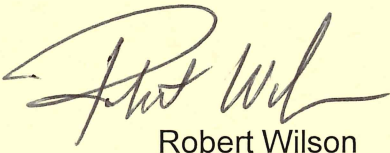
Gina Rizzo, Executive Director



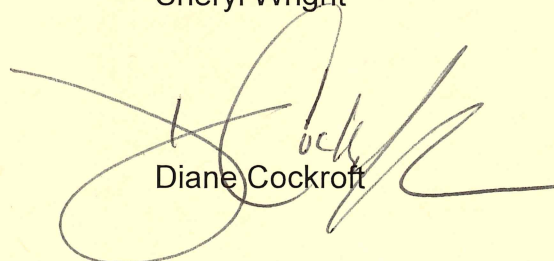
Ramona Ceballos



Sheryl Wright



Robert Wilson



Diane Cockroft



|       |                         |     |                           |   |            |
|-------|-------------------------|-----|---------------------------|---|------------|
| 10635 | Acevedo, Maria          | SCH | 52 Week Clerk             | 1 | 10/26/2022 |
| 10636 | Albert, Raekwon         | SCH | School Culture Specialist | 1 | 10/26/2022 |
| 10637 | Alberto, Elmer          | SCH | Para                      | 1 | 10/26/2022 |
| 10638 | Bastien, Kimberly       | SCH | Para                      | 1 | 10/26/2022 |
| 10639 | Burgos, Grisleni        | SCH | Instructional Para        | 1 | 10/26/2022 |
| 10640 | Espejo, Thalia          | SCH | Para                      | 1 | 10/26/2022 |
| 10641 | Francisco, Haydee       | SCH | Para                      | 1 | 10/26/2022 |
| 10642 | Garcia, Jasmine         | SCH | Para                      | 1 | 10/26/2022 |
| 10643 | Gomez Ortega, Rosanny   | SCH | Custodian                 | 1 | 10/26/2022 |
| 10644 | Gonzalez, Hector        | SCH | Para                      | 1 | 10/26/2022 |
| 10645 | Gutierrez, Jose         | SCH | Interpreter               | 1 | 10/26/2022 |
| 10646 | Herpin, Rosanna         | SCH | Para                      | 1 | 10/26/2022 |
| 10647 | Lajara, Jaylynn         | SCH | Para                      | 1 | 10/26/2022 |
| 10648 | Ventura Liriano, Arlyn  | SCH | Instructional Para        | 1 | 10/26/2022 |
| 10649 | Martinez, Niomi         | SCH | Para                      | 1 | 10/26/2022 |
| 10650 | Martinez, Yoely         | SCH | Para                      | 1 | 10/26/2022 |
| 10651 | Romero Matta, Isaac     | SCH | Crisis Aide               | 1 | 10/26/2022 |
| 10652 | Medina, Delcide         | SCH | Para                      | 1 | 10/26/2022 |
| 10653 | Medina, Washington      | SCH | Para                      | 1 | 10/26/2022 |
| 10654 | Mendez, Angela          | SCH | Para                      | 1 | 10/26/2022 |
| 10655 | Nouel De La Nieve, Abel | SCH | Custodian                 | 1 | 10/26/2022 |
| 10656 | Ramirez, Alejandra      | SCH | Café Worker               | 1 | 10/26/2022 |
| 10657 | Robles, Dior            | SCH | BBE                       | 1 | 10/26/2022 |
| 10658 | Sanchez Acevedo, Maria  | SCH | Para                      | 1 | 10/26/2022 |
| 10659 | Vallejo, Maria          | SCH | School Culture Specialist | 1 | 10/26/2022 |
| 10660 | Myers, Shanita          | SCH | Para                      | 1 | 10/26/2022 |
| 10661 | Rapacki, Andrew         | SCH | LTS                       | 1 | 10/26/2022 |
| 10662 | Edouzain, Christopher   | SCH | Para                      | 1 | 10/26/2022 |
| 10663 | Aseltine, Theodore      | SCH | LTS                       | 1 | 10/26/2022 |
| 10664 | Gonzalez, Jonathan      | CTY | Senior Clerk              | 1 | 10/26/2022 |
| 10665 | De La Cruz, Xavier      | CTY | Cashier                   | 1 | 10/26/2022 |
| 10666 | Perez, Paola            | CTY | Mayor's Office Admin Aide | 1 | 10/26/2022 |
| 10667 | Vasquez, Agneris        | VOC | BRYT Coordinator          | 1 | 10/26/2022 |
| 10668 | Miranda, Jessenia       | VOC | Para                      | 1 | 10/26/2022 |
| 10669 | Nunez, Angello          | CTY | Mayors Aide               | 1 | 10/26/2022 |
| 10670 | Guerrero, Jennifer      | CTY | Senior Clerk              | 1 | 10/26/2022 |
| 10671 | Carpenter, Brandi       | VOC | Director of Child Care    | 1 | 10/26/2022 |
| 10672 | Morton, Sara            | VOC | Library Assistant         | 1 | 10/26/2022 |
| 10673 | Alvarado, Elia          | SCH | Para                      | 1 | 10/26/2022 |
| 10674 | Aracena, Ana            | SCH | LTS                       | 1 | 10/26/2022 |
| 10675 | Carbonneau, Ashley      | SCH | Para                      | 1 | 10/26/2022 |
| 10676 | Castillo, Naremi        | SCH | Building Based Substitute | 1 | 10/26/2022 |
| 10677 | Chavez, Gianna          | SCH | Para                      | 1 | 10/26/2022 |
| 10678 | Chiclana, Anais         | SCH | Para                      | 1 | 10/26/2022 |
| 10679 | Escalante, Edgar        | SCH | Para                      | 1 | 10/26/2022 |
| 10680 | Foley, Olivia           | SCH | School Culture Specialist | 1 | 10/26/2022 |
| 10681 | Francisco, Wellington   | SCH | Para                      | 1 | 10/26/2022 |
| 10682 | Garcia, John            | SCH | LTS                       | 1 | 10/26/2022 |
| 10683 | Garcia, Jose            | SCH | Para                      | 1 | 10/26/2022 |
| 10684 | Gonzalez, Patricia      | SCH | Para                      | 1 | 10/26/2022 |
| 10685 | Heredia, Abigail        | SCH | 52-week Clerk             | 1 | 10/26/2022 |
| 10686 | Jobb, Alan              | SCH | School Culture Specialist | 1 | 10/26/2022 |

|       |                      |     |                           |   |            |
|-------|----------------------|-----|---------------------------|---|------------|
| 10687 | Leon, Brianna        | SCH | Para                      | 1 | 10/26/2022 |
| 10688 | Morales, Gabriela    | SCH | Para                      | 1 | 10/26/2022 |
| 10689 | Nunez, Raymond       | SCH | School Dean               | 1 | 10/26/2022 |
| 10690 | Geldy, Ortega        | SCH | Para                      | 1 | 10/26/2022 |
| 10691 | Ovalles, Hector      | SCH | LTS                       | 1 | 10/26/2022 |
| 10692 | Perez, Alexalee      | SCH | Para                      | 1 | 10/26/2022 |
| 10693 | Reyes, Kimberly      | SCH | Para                      | 1 | 10/26/2022 |
| 10694 | Rivas, Crystal       | SCH | Para                      | 1 | 10/26/2022 |
| 10695 | Rivera, Marlon       | SCH | Para                      | 1 | 10/26/2022 |
| 10696 | Alvarado, Katherine  | SCH | Language Interpreter      | 1 | 10/26/2022 |
| 10697 | Santos, Josue        | SCH | Para                      | 1 | 10/26/2022 |
| 10698 | Tejada, Justin       | SCH | Para                      | 1 | 10/26/2022 |
| 10699 | Ventura, Zulenny     | SCH | Para                      | 1 | 10/26/2022 |
| 10700 | Gutierrez-Rey, Maria | SCH | ESL Director              | 1 | 10/26/2022 |
| 10701 | Guerrero-Montalvo    | SCH | School Culture Specialist | 1 | 10/26/2022 |