

## Lawrence Retirement Board Minutes

Thursday August 20, 2020

The Lawrence Retirement Board held its regular monthly meeting via teleconference at 8:30 AM # 978-620-3702, MTG # 3571, PIN # 13579. Chairman Bateman was present with Attorney Sacco and members Rizzo, Loughlin, Ceballos and Cuddy. The meeting was called to order at 8:37 AM.

The Board is in receipt of a new Involuntary ORD/ADR disability case submitted by Chief Moriarty on behalf of **Roger Jameson**, 49 year old firefighter with 17 years. Chief Moriarty was present for the meeting. Attorney Sacco stated the Chief has put forth a prima facie case for Jameson's involuntary disability retirement. He recommended the Board allow Jameson 30 days to supplement the records to the retirement board before submitting request to PERAC to convene a medical panel. Attorney Sacco will draft questions regarding causation to the panel to focus on. Gina Rizzo made a motion to move the case to a medical panel with questions regarding causation, after 30 days to supplement medicals. Kevin Loughlin seconded the motion. Vote taken was 5-0. Roll call: Bateman;yes, Loughlin;yes, Rizzo;yes, Ceballos;yes, Cuddy;yes.

Kevin Loughlin made a motion to sign the COVID waiver to allow 3 virtual exams. Gina Rizzo seconded the motion. Send waiver to Chief & Jameson. Vote taken 5-0. Roll call : Bateman;yes, Loughlin;yes, Rizzo;yes, Ceballos;yes, Cuddy;yes.

The Board is in receipt of a new Involuntary ORD/ADR disability case submitted by Chief Moriarty on behalf of **Edward Burke**, 49 year old firefighter with 21 years' service. Chief Moriarty was present for the meeting. Attorney Sacco stated the Chief has put forth a prima facie case for Burke's involuntary disability retirement. He recommended the Board allow Burke 30 days to supplement the records to the retirement board before submitting request to PERAC to convene a medical. Attorney Sacco will draft questions for the panel to focus on. Gina Rizzo made a motion to convene a medical panel with questions after giving Mr. Burke 30 days to supplement medical records. Kevin Loughlin seconded the motion. Vote taken was 5-0. Roll call: Bateman;yes, Loughlin;yes, Rizzo;yes, Ceballos;yes, Cuddy;yes

Gina Rizzo made a motion to sign the COVID waiver to allow for 3 virtual exams. Kevin Loughlin seconded the motion. Send waiver to Chief and Burke. Vote taken 5-0. Roll call: Bateman;yes, Loughlin;yes, Rizzo;yes, Ceballos;yes, Cuddy;yes.

The Board is in receipt of the completed medical panel in the Ordinary Disability case of **Shannon Costello**. Attorney Sacco recommended the Board accept the medical panel's narrative and certificates and grant Mrs. Costello her ordinary disability retirement. Gina Rizzo made a motion to approve the Ordinary Disability of Shannon Costello. Ramona Ceballos seconded the motion. Vote taken was 5-0. Roll call: Bateman;yes, Loughlin;yes, Rizzo;yes, Ceballos;yes, Cuddy;yes.

The Board is in receipt of the completed medical panel in the Ordinary Disability case of **Timothy Petty**, a 36 year old civilian call taker with 16 years and 8 mos service. Attorney Sacco stated Mr. Petty has submitted enough evidence to move the case forward to request PERAC to convene a medical panel. Tom Cuddy made a motion to request PERAC to convene a medical panel. Gina Rizzo seconded the motion. Vote taken was 5-0. Roll call: Bateman;yes, Loughlin;yes, Rizzo;yes, Ceballos;yes, Cuddy;yes.

Tom Cuddy made a motion to sign the COVID waiver to allow for 3 virtual exams. Gina Rizzo seconded the motion. Vote taken 5-0. Roll call: Bateman;yes, Loughlin;yes, Rizzo;yes, Ceballos;yes, Cuddy;yes.

**Luis Villanueva ADR case-** tabled at last meeting- Attorney Sacco, Attorney Torrisi and Mr. Villanueva were present for the meeting. Attorney Torrisi stated he does not have a copy of the COVID waiver Mr. Villanueva signed. A copy was sent for his records. Torrisi requested a new medical panel be convened because he did not have an interpreter present for the 3 exams, and the doctors only relied on the letter with questions to the panel rather than the medical records. Dr. Drinker stated he was missing some of the records, yet the other two doctors had them. Sacco stated all records are sent through PERAC's Prosper site. He does not know why one doctor indicated he did not have some records, yet all three doctors came up with the same conclusion: Mr. Villanueva is disabled, it may be permanent, but all feel the disability claimed is not job related. Attorney Sacco recommended the Board allow Attorney Torrisi to provide three separate letters to each medical panel physician in the form of a clarification request for their specific exam. The letter can only address Torrisi's specific concerns and not reference any comments that were made from the other two examinations. Once the letters are received and reviewed, they will be sent to PERAC through Prosper. Clarification responses will be sent to Torrisi once received. Tom Cuddy made the motion based on Attorney Sacco's recommendation: To allow Attorney Torrisi to provide the Board with three separate clarification letters; based on each separate examination. Ramona Ceballos seconded the motion. Vote taken 5-0. Roll call: Bateman;yes, Loughlin;yes, Rizzo;yes, Ceballos;yes, Cuddy;yes.

An application for superannuation has been received from **Martin Rubeo**, a 69 year old former Admin & Finance Manager, who has an inactive account with 20 years and 2 months service. If approved, Mr. Rubeo will retire 15 days from date of application received under an option B allowance in the amount of \$ 22,949.64. Gina Rizzo made a motion to approve the superannation of Martin Rubeo. Ramona Ceballos seconded the motion. All were in favor. 5-0 Roll call: Bateman;yes, Loughlin;yes, Rizzo;yes, Ceballos;yes, Cuddy;yes.

An application for superannuation has been received from **Joel Habib**, a 59 year old custodian at City Hall with 33 years and 9 months service. If approved, Mr. Habib will retire on Sept 24, 2020 under an option A allowance in the amount of \$ 27,499.80. Ramona Ceballos made a motion to approve the superannuation of Joel Habib. Gina Rizzo seconded the motion. All were in favor. 5-0 Roll call: Bateman;yes, Loughlin;yes, Rizzo;yes, Ceballos;yes, Cuddy;yes.

An application for superannuation has been received from **Angela Rivera Rodriguez**, a 67 year old teacher aide with 32 years and 11 months. If approved, Ms. Rivera Rodriguez will receive an annual option B allowance in the amount of 22,329.24. Ramona Ceballos made a motion to approve the superannuation of Angela Rivera-Rodriguez. Gina Rizzo seconded the motion. All were in favor. 5-0 Roll call: Bateman;yes, Loughlin;yes, Rizzo;yes, Ceballos;yes, Cuddy;yes.

**New Business:** Lawrence Retirement Board 12-31-19 Audit Draft Powers & Sullivan-Gina Rizzo made a motion to approve the draft audit as submitted. Kevin Loughlin seconded the motion. All were in favor. 5-0 Roll call: Bateman;yes, Loughlin;yes, Rizzo;yes, Ceballos;yes, Cuddy;yes.

**Tabled Items:** LRB FY 2021 Budget- new documents sent for review. Ramona Ceballos made a motion to approve the LRB FY 2021 Budget as submitted. Tom Cuddy seconded the motion. All were in favor. 5-0. Roll call: Bateman;yes, Loughlin;yes, Rizzo;yes, Ceballos;yes, Cuddy;yes.

Vacation –buyback/carryover-Ramona Ceballos made a motion to table, seconded by Tom Cuddy. All were in favor. 5-0

**Refunds:**

Suzanne Crimmin	School	Instructor	\$ 1,729.99
Micheline Ramy	School	Paraprofessional	\$ 4,906.79
Kourtney Moran	School	Projects Coordinator	\$ 15,161.88

Tom Cuddy made a motion to approve the refunds as submitted. Kevin Loughlin seconded the motion. All were in favor. 5-0

**Monthly Expenses:**

Warrant # 10	Voucher # 173-175	\$ 168,058.92
Warrant # 11	Voucher # 176-203	\$ 128,969.40
Retiree End Checks		\$ 16,838.38

Tom Cuddy made a motion to approve the monthly expenses as submitted. Kevin Loughlin seconded the motion. All were in favor. 5-0

Monthly pension payroll for August 31<sup>st</sup>, 2020 \$ 2,264,369.71

**Voids** \$ 1,467.90

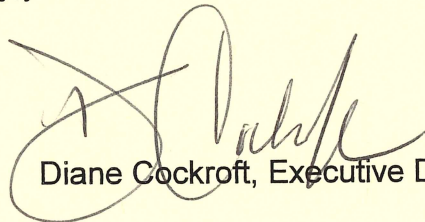
Ramona Ceballos made a motion to approve the August 31<sup>st</sup> 2020 pension payroll as submitted. Kevin Loughlin seconded the motion. All were in favor. 5-0


Approval of the minutes from Feb, March, April, May, June, July and August as submitted. Signatures needed.

Copies of bank statements, cash books and investment reports are available for review. Warrants and vouchers are present for review and signatures.

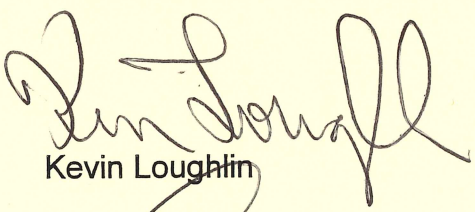
The next scheduled retirement board meeting will be held on Wednesday, September 30, 2020 at 8:30 AM

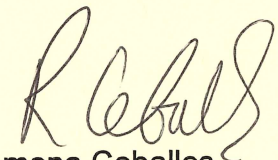
Being no further business, Tom Cuddy made a motion to adjourn at 10:04 AM, seconded by Kevin Loughlin. All were in favor. 5-0 Roll call: Bateman;yes, Loughlin;yes, Rizzo;yes, Ceballos;yes, Cuddy;yes.

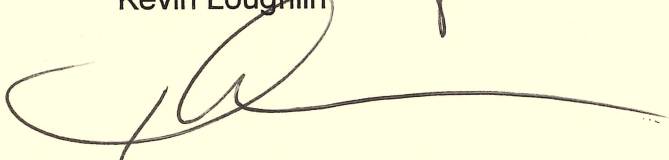
  
Diane Cockcroft, Executive Director

  
William Bateman, Chairman

  
Gina Rizzo

  
Kevin Loughlin

  
Ramona Ceballos

  
Thomas Cuddy

# Payroll Warrant For P...ing Number 08/31/2020



Trans	Trms	Date	Payee Name/SSN/Addr/YTD	SSN/4	Mbr	Mbr Pay	EE #	Type	Unit	Annuity	Pension	COLA	Post 81	COLA	97	Dep	Allow	Veteran	Chapter	389	Gross	Amount	Net	Amount	Void
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<b>Records Reported On:</b>	922	<b>Total Pre 81 COLA:</b>	922.63										0.00													
<b>Total Annuity:</b>	364,680.10	<b>Total Post 81 COLA:</b>	1,812.49										23,932.66													672.85
<b>Total Pension:</b>	1,872,870.79	<b>Total Post 97 COLA:</b>	1,179.74										1,535.12													210,369.26
		<b>Total Dep Allowance:</b>	8,241.37										1,351.04													0.00
		<b>Total Vet Allowance:</b>	208.99																							
		<b>Total Chapter 389 Amt:</b>	312.30										0.00													2,264,369.71
		<b>Total Add Annuity:</b>	123.72										0.00													1,935,888.00
		<b>Total Net (less Void):</b>	203.30										1,535.12													1,935,888.00
		<b>Total Fed Tax:</b>	1,018.20																							210,369.26
		<b>Total State Tax:</b>	1,164.53																							672.85
		<b>Total Void:</b>	2,843.32																							0.00

ADL - Add Life - Boston Mutual (ADL):	922.63
BL - Basic Life - Boston Mutual (BL):	648.18
DB1 - City Dental - Single (DB1):	1,812.49
DB2 - City Dental - Retiree PI (DB2):	3,931.93
DB3 - City Dental - Family (DB3):	1,179.74
DB4 - Dental Wid-Single/Family (DB4):	996.58
EGR - Group Insurance - Lha (EGR):	8,241.37
EGS - Group Insurance - Surv (EGS):	208.99
FCPDF-Fallon CHP Direct-Family (FCPDF):	312.30
FCPDF-Fallon CHP Direct -Indiv (FCPDFI):	123.72
FCPSF-Fallon CHP Select-Family (FCPSF):	203.30
HARCF-Harvard P P Choice-Famil (HARCF):	1,018.20
HARCI-Harvard P P Choice-Indiv (HARCI):	1,164.53
HARIF-Harvard P Independ-Family (HARIF):	4,366.44
HARII-Harvard P Independ-Indiv (HARII):	2,843.32
HARMI-Harvard Medicare Enh-Ind (HARMI):	3,777.81
HARMP-Harvard Medicare En-P1 (HARMP):	6,868.72
NHPCI-Neighborhood HPC-Individ (NHPCI):	206.36
PRO - Probate Court (PRO):	3,783.00
THMCI-Tufts Med Comp - Indiv (THMCI):	499.06
THMCP-Tufts Med Comp - P1 (THMCP):	422.26
THMPI-Tufts Med Preferred-Ind (THMPI):	178.83
THPNF-Tufts HP Navigator-Famil (THPNF):	2,341.74
THPNI-Tufts HP Navigator-Indiv (THPNI):	918.91
THPSI-Tufts HP Spirit - Indiv (THPSI):	121.34
UBNCI-UniCare Basic noCIC-Indiv (UBNCI):	221.48
UBWCF-UniCare Basic wCIC-Famil (UBWCF):	5,823.64
UBWCI-UniCare Basic wCIC-Indiv (UBWCI):	9,395.36
UMWCI-UniCare OME wCIC-Indiv (UMWCI):	15,327.28
UMWCP-UniCare OME wCIC-P1 (UMWCP):	18,671.62
UNCCF-UniCare Com Choice-Famil (UNCCF):	1,641.66
UNCCI-UniCare Com Choice-Indiv (UNCCI):	1,215.61
UNPPF-UniCare Plan Plus-Family (UNPPF):	9,721.27
UNPPI-UniCare Plan Plus-Indiv (UNPPI):	3,664.91
VIN - Voc Health Insurance (VIN):	4,604.06
VLIFE - GLRHS Life Ins. (VLIFE):	0.96
*** Deduction Total:	117,439.60

The undersigned, on oath, swear that the information contained in this warrant is true and accurate to the best of their knowledge.

Kevin Loughlin

Gina Rizzo

William Bateman - Chairman

Ramona Ceballos

Thomas Cuddy

Trans	Trns	Payee Name/SSN/Addr/YTD	SSN/4	Mbr	Mbr Pay	EE #	Type	Unit	Pre 81	Post 81	97	Dep	Addl	Veteran	Chapter	Gross	Net	
Pay/Calc	Type	Number	Date						COLA	COLA	COLA	Allow	Annuity	Allow	389	Amount	Amount	Void

Records Reported On:	1	Total Pre 81 COLA:	0.00	Total Chapter 389 Amt:	0.00	Total Gross:	-1,470.24	Total State Tax:	0.00
Total Annuity:	-119.61	Total Post 81 COLA:	0.00	Total Add Annuity:	-30.00	Total Net:	-1,467.90	Total Fed Tax:	0.00
Total Pension:	-1,320.63	Total Dep 97 COLA:	0.00	Total Vet Allowance:	0.00	Total Net (less Void):	1,935,888.00	Total Void:	-1,467.90

BL - Basic Life - Boston Mutual (BL): -2.34  
 \*\* Deduction Total: -2.34

The undersigned, on oath, swear that the information contained in this warrant is true and accurate to the best of their knowledge.

Kevin Loughlin

Gina Rizzo

Thomas Cuddy

William Bateman - Chairman

